



CANDIDATE BRIEF HEAD OF FOOD TECHNOLOGY



LETTER FROM THE HEAD TEACHER



Dear Applicant

I am delighted that you are expressing an interest in working at Queensmead. I took up the position of Head Teacher in 2009 and it fills me with pride when I reflect on what we have achieved in this time and how we continue to build on our outstanding work. We are committed to ensuring that every student at Queensmead excels and has the very best start in life. Our standards are high and our expectations are clear and consistent.

During my time I have seen some exceptional teachers and also witnessed remarkable growth in teachers. I am proud that several members of my leadership team started their careers as NQTs in our school. We are committed to your development and providing you with the opportunities and support to progress in your career.

I wish you luck with the application process and invite you to visit us and see the school for yourself. Indeed, it was the students and the team that inspired me and many others to join Queensmead!

If you have any questions on the recruitment process, please email recruitment@qmschool.org.uk or visit our website:- www.queensmeadschool.org.uk

Yours sincerely

Rhona Johnston
Head Teacher

HOW TO APPLY



Applications must be received by **9am** on **Thursday 1st February 2024**.

Please email your completed application form and covering letter for the attention of the Head Teacher to:
recruitment@qmschool.org.uk

If you have any questions, please email recruitment@qmschool.org.uk

DEPARTMENT OVERVIEW

Overview

Food Technology is considered to be a leading department within the school and always achieves impressive exam results across KS4 and 5. We enjoy custom built rooms, shared storage facilities and office space for marking and preparation.

Staffing and Resources

The Department consists of several full time and part time members of staff and we are well supported by two dedicated Technicians. There are four specialist teaching rooms which have recently been refurbished to a high standard and offer interactive whiteboards. There are shared store cupboards which house a wide range of practical teaching resources and two quiet office areas for personal preparation and marking.

The Courses

The Department offers Food at Key Stages 3 to 5 and Textiles at Key Stages 3 and 4. Students in Years 7, 8 and 9 are taught Food and Textiles for one lesson per week, with 2 terms of Food and 1 term of Textiles being offered in each year group. Lessons focus on the development of practical skills with students being encouraged to use a range of tools and equipment independently in each area. Food and Child Development are very popular choices at KS4 and we usually run a small Textiles class at KS4 as well. We offer Edugas Food Preparation and Nutrition at KS4, the OCR Cambridge National Child Development qualification and AQA ART Textiles. At KS5 we offer the WJEC Applied General Diploma in Food Science and Nutrition.

Teaching Groups

Classes are restricted to a maximum of 21 students per class across all key stages.



PERSON SPECIFICATION

- To establish departmental aims and objectives and to review, evaluate and develop the curriculum to meet these objectives
- To ensure that syllabi, schemes of work and lesson plans are produced, monitored, evaluated and further developed to cater for all ranges of ability
- To take a lead in promoting and implementing School Policies and Procedures and School Aims
- To develop and implement assessment, marking, recording and reporting processes which are in line with school policy, where necessary contacting parents in order to address learning outcomes
- To manage and oversee the setting of progress targets for individual students and to formally review performance regularly, ensuring that base lines and data assessment inform teachers' planning
- To produce, monitor and evaluate improvement plans for the department on an annual basis
- To produce evaluations of student performance at public examinations against targets, for presentation to the Leadership Group and Governors
- To establish high standards of expectation with regard to behaviour and achievement within the department
- To implement the school behaviour management policy within the department and, with the subject teacher, to act as the first stage of the school disciplinary system
- To build a successful team
- To assist with the recruitment and appointment of staff
- To manage staff, students and resources efficiently within the department with due regard to the school's equal opportunities policy
- To support staff in their professional development
- To monitor and review the performance of staff within the department
- To liaise effectively with appropriate outside institutions, e.g. exam boards, partner primaries and local colleges and secondary schools
- To promote the subjects effectively both inside and outside the school
- To ensure that the school policy regarding Health and Safety is implemented within the department
- To attend, organise and contribute to departmental meetings and maintain clear and effective channels of communication
- To delegate and monitor the work of staff with Teaching and Learning responsibilities within the department
- To oversee and delegate as appropriate the mentoring of NQTs and PGCE Students within the department
- To liaise with School Business and Premises Managers to create a positive learning environment and to maintain high standards in the subjects environment including classrooms and corridors
- To ensure appropriately annotated student work is visible on department's displays and is updated at least every half term
- To perform the duties as outlined in the School Teachers Pay and Conditions Document
- To perform in line with the Teachers' Standards
- To undertake any other duties from time to time, as may reasonably be required by the Head Teacher
- The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

QUEENSMEAD

excellence through learning



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