

18<sup>th</sup> June 2021

Dear Parent

Prior to your child starting in Queensmead we need to collect some vital information. Please log on to the school website before **1<sup>st</sup> July** to complete the online documentation:

- Please go to our website [www.queensmeadschool.org.uk](http://www.queensmeadschool.org.uk)
- Click on 'our school' then 'admissions', which will take you to the forms
- Please read and complete these forms carefully
- For those students entitled to a free school meal, please apply online via the school website, [www.myfreeschoolmeals.com](http://www.myfreeschoolmeals.com)
- Once you have completed the online information, please sign the enclosed checklist and return to the school administration office

If you have any queries regarding completing the forms please contact Mrs McDonnell on 0208 582 3236 or email [office@qmschool.org.uk](mailto:office@qmschool.org.uk). All information about the school can be found on our school website [www.queensmeadschool.org.uk](http://www.queensmeadschool.org.uk). Prior to purchasing any uniform please ensure that it complies with the guidelines on the website.

Transition Day due to take place on 6<sup>th</sup> July will not be able to take place as planned due to Covid 19 restrictions that have remained in place.

A video will be sent to your child's primary school to show them life in Queensmead School. This along with other useful information can be found on the school website after 6<sup>th</sup> July.

I look forward to welcoming your child to Queensmead and look forward to a long, productive and happy association.

Yours sincerely



Miss R Johnston  
Head Teacher